



We've coached 500+ students and graduates through their job interviews - here's a summary our best advice!



INTERVIEW CHECKLIST

A GRAD SOC FREE RESOURCE

BEFORE



Look through the job description to understand what skills/qualities they're looking for

All interview questions will test how well you match up with the job description, so studying this gives you a good idea of what they might ask you!



Make notes on where you can link your previous experience and skills

By making these notes, you can start to draft your answers to potential interview questions (for example - using the STAR format for 'tell us about a time' questions)



Use the company's website and socials to learn about their products/services and their mission/values

Every company will ask you about themselves, and you need to show enthusiasm for who they are and what they do



Make sure you're up to date on the latest industry news

This will help you to showcase your passion for the wider industry during your interview, and give you things to smalltalk about



Research the person who will be interviewing you

This may help you to generate ideas for questions you can ask them at the end of the interview - try searching for them on LinkedIn



Sort the practical elements (getting there on time, Zoom updates etc.)

Give the best first impression by making sure nothing goes wrong - these small details can be the difference between you and another candidate



Practice answering common interview questions

Prepare common interview questions so you're not coming up with answers on the spot - it's a million times easier to sound confident when you've already said it before



Actually, genuinely, practice your answers out loud!

It feels cringe but this will help you to present your most confident self in an interview





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Need a 1-1 prep session before your interview?

Join our [membership](#) for just **£24.99** or visit our [services page](#) and book your session today!

AFTER



Send a thank you email within 24 hours of your interview

This small detail can go a long way in showing your eagerness, especially when a hiring manager is deciding between a number of really strong candidates



Try not to overthink your answers and how it went, it's all done now!

Though this is easier said than done, all that matters is you tried your best and now you're one interview closer to a new job!



Engage with the company on social media, or people within the company on LinkedIn

This small detail could be the action that helps you to stand out from other candidates (and it takes less than a minute!)



Send a follow up email or message

If you don't hear back when they said you would, following up shows great communication skills and enthusiasm for the role (go download our free email resource for an example of what to say!)



If you didn't get it, ask for feedback so you can know where to improve

Though it may feel like a blow to your self-esteem, if you don't know where you went wrong then you can't improve for next time



If you did get it - YAY! Go out to celebrate or treat yourself to something nice, well done!

